

September 27, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Marc Dick, Ralph Dybdahl, Sheldon Butzke, and Steve Gordon.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda as posted. Second Gordon and motion carried.

The minutes from the September 8th meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Gordon and motion carried.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt, presented diesel fuel and gas quotes to the Board. Diesel fuel: Central Farmers Coop \$1.49/gallon; Stern Oil Co \$1.5408/gallon; Cole's Petroleum \$1.5427/gallon and Country Pride late bid. Gasoline: Cole's Petroleum \$1.6812/gallon; Stern Oil Co \$1.6878/gallon; Central Farmers Coop \$1.75/gallon and Country Pride late bid. Motion made by Dybdahl to accept diesel fuel quote from Central Farmers Coop and the gasoline quote from Cole's Petroleum. Second by Gordon and motion carried. Kreutzfeldt presented a utility permit for approval. Motion made by Butzke to approve Telephone Utility Permit for Triotel Communication to bury BFO 12 fiber optic cable to new Sow Unit for Farmers Pork Inc along 438th Ave. Second made by Dybdahl and motion carried. With regard to the Burlington Northern Santa Fe RR spur crossing of Walnut St in Bridgewater, BNSF will begin the legal process of

abandoning the spur line and remove the crossing; a 2018 completion is expected.

Kreutzfeldt informed the Board that the SD DOT and McCook County will hold a public information meeting for the McCook County Master Transportation Plan on October 27th in the Southeastern Electric Meeting Room from 6:00 p.m. to 7:30 p.m. Kreutzfeldt presented the list of stakeholders who have been selected to provide input in the creation of the 20 Year County Transportation Plan to the Board for their review. Discussion was held regarding the speed limit near ball park in Montrose. Kreutzfeldt noted that a resolution is required to establish speed limits and he will work on one for their next meeting. Kreutzfeldt noted that Lake County has requested to expand the work agreement between our two counties to include asphalt spot paving in both counties (Lake County has purchased a Paver) The Board agreed that expansion of the agreement will be beneficial to both counties. Current projects include fall mowing, fall weed spraying and culvert repairs.

Kreutzfeldt and Auditor Sherman reviewed the General Liability Renewal information with the Board.

No drainage permits.

Motion made by Dybdahl to convene as Planning Commission. Second made by Gordon and motion carried.

Tracy Hofer, Zoning Administrator, presented 2 plats for approval. Following review of the Plat Review Form, motion was made by Dick, second by Dybdahl, and carried, to approve the following resolution:

Now therefore be it resolved by the County Planning Commission of McCook County, South Dakota, that the plat of Tract B lying in the Southeast Quarter of Section 5, Township 103 North, Range 55 West of the 5th P. M., McCook County, South Dakota, prepared by Brian J Benson, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of McCook County, South Dakota, is hereby recommended.

I, Ronald Scharffenberg, of the County Planning Commission for the County of McCook, South Dakota, do hereby certify that the foregoing resolution was passed by the County Planning Commission of McCook County, South Dakota, at a meeting held on the 27th day of September 2016.

County Planning Commission

Following review of the Plat Review Form, motion was made by Dick, second by Butzke, and carried, to approve the following certificate:

Approval of the Plat of Tract 1 of Klueber Addition in the Southwest Quarter of the Southeast Quarter of Section 2, Township 102 North, Range 54 West of the Fifth Principal Meridian, McCook County, South Dakota, is hereby granted by the McCook County Planning Commission.

Approved this 27th day of September, 2016.

County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. One Notice of Hospitalization was received from Sanford USD Medical Center and returned because it was for a Hutchinson County resident. A Hospital Request for Payment and Application for Poor Relief Assistance were received from Avera Queen of Peace were denied because individual hasn't applied for assistance therefore eligibility cannot be determined (2016-26). A Notice of Hospitalization was received from Avera Queen of Peace Hospital (2016-50). Two Notices of Hospitalization were received from Avera McKennan Hospital (2016-51 & 2016-56). A Notice of Hospitalization was received from Avera Heart Hospital of SD (2016-52). A Notice of Hospitalization was received from Avera Sacred Heart Hospital, Yankton

(2016-53). Two Notices of Hospitalization were received from Madison Regional Health System (2016-54 & 2016-55).

Motion made by Butzke to enter into Executive Session at 10:55 a.m. for personnel discussion. Second made by Gordon and motion carried. Auditor, GERALYN SHERMAN, and Deputy Auditor, MICHELE EICHACKER, were present. Chairman SCHARFFENBERG declared out of Executive Session at 11:30 a.m. \$30,000 (professional services) will be added to the Commission Budget for a salary study in 2017. There was discussion about hiring or contracting human resources.

The following changes were made to the 2017 Provisional Budget: General Fund: Commissioners +\$30000; Sheriff +\$10500 and Contract Law Enforcement +\$4000. Full-time employees will receive \$1200 pay increase, part-time hourly employees will receive \$.66/hour and part-time salaried employees will receive \$900 pay increase (Weed Supervisor & St. Attorney Secretary). Hourly increases for Hwy Dept employees are not yet determined. Motion was made by Butzke, second by Gordon, and carried, to make the noted changes and adopt the 2017 Provisional Budget as the 2017 Annual Budget with adoption of the following resolution:

RESOLUTION 2016-09

ANNUAL BUDGET FOR MCCOOK COUNTY, SD For the Year January 1, 2017 to December 31, 2017

ADOPTION OF ANNUAL BUDGET FOR McCook County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR McCook County, South Dakota, and all its institutions and agencies for calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of McCook County, South Dakota, this 27th day of September, 2016.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, McCook County, South Dakota.

The accompanying taxes are levied by McCook County for the year January 1, 2017 through December 31, 2017.

Total Taxes Levied by County: \$3,418,906
County Levy: 3.586/thousand

BOARD OF COUNTY COMMISSIONERS OF McCook County, South Dakota

_____ Chairman
_____ Commissioner
_____ Commissioner
_____ Commissioner
_____ Commissioner
ATTEST: _____ County Auditor

Auditor Sherman presented a letter sent to States Attorney, Mike Fink, from Meierhenry Sargent LLP regarding TransCanada Keystone Pipeline. The letter requests a resolution from the Commissioners authorizing Meierhenry Sargent LLP to appeal the 2016 valuations by October 3, 2016. Motion made by Dick to continue with the appeal, and appeal the 2016 centrally assessed valuations. Second made by Dybdahl and motion

carried. Auditor Sherman will contact States Attorney Fink, informing him of the Board decision.

Auditor Sherman asked the Board how they want or if they want to proceed with dental or vision insurance plans for employees. At this time, no action will be taken.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 9/11/16 & 9/25/16: Commissioners 1461.55, 1461.55; Auditor 2809.73 & 2836.41; Treasurer 3423.37 & 3216.60; States Attorney 2267.31 & 2267.31; Custodian 1185.19 & 1185.19; Dir of Equalization 4009.04 *new employee* Donald DeKnikker Jr, annual \$31182 DOE & \$3000 P&Z, 4009.04; Register of Deeds 2809.73 & 2883.10; Veterans Service Officer 186.76, 93.38; Sheriff 8220.40, 7870.30; Contract Law 4350.00; Care of Poor 230.77; Welfare 275.04; Community Health Nurse Secretary 1245.46; Extension 560.28; Weed 1326.47; Drainage 307.69; Planning & Zoning 307.69. Transamerica Life Insurance, September healthpak premium 3578.39; Grand Jury, fees & mileage 467.20; A & B Business, 2 monthly copier contracts 79.99; Advanced Systems Inc, monthly copier contract 12.00; Brown & Saenger, DYMO printer labels 63.97; Chesterman Company, water 84.00; Custer County Sheriff, serving papers 25.43; Holiday Inn Express Hotel & Suites, lodging – NIBRS training 182.00; Inter-Lakes Community Action, September CSW funds 688.42; Iron Wheel Sales & Service, foam spray cleaner 18.90; Carol Lauer, convention mileage 69.30; Lewis Family Drug, prisoner care 14.39; Dwayne McIntyre, weed sprayer pump 85.19; McLeod's Printing, sample ballot paper 110.28, 5000 laser checks 389.00, absentee ballot sets 300.00; Microfilm Imaging Systems, scanning equipment rent 469.00; MidAmerican Energy, utilities 42.95; Minnehaha County Auditor, reimbursement of mental illness hearing

expenses 81.00; Mitchell Clinic, prisoner care 32.00; Morgan Theeler LLP, court appt attorney for Gregory Snyder 174.80; Noll Collection Service, lien collection fee 144.50; Office Depot, office supplies 184.02; Salem Sales, auto fuel 170.37, towing 150.00, lawn mower gas 28.70; Santel Communications, managed IT services 1808.50; Laurie Schwans, convention mileage 73.50; GERALYN SHERMAN, convention mileage 68.88; Sioux Falls Food Bank, food pantry delivery charges 105.00; Sioux Falls Two Way Radio, radio repair & supplies 62.24; Tyler Technologies, tax billing training 250.00, financial suite 1 year maintenance 3750.71; Annette VanEmmerik, training conference mileage 258.30; Wash 'N' Go, car wash tokens 70.00; Xcel Energy, utilities 919.92.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/11/16 & 9/25/16: Hwy Dept 17543.03, 17311.82. Transamerica Life Insurance, September healthpak premium 2110.91; CADD Engineering Supply of SD, blueprint scans 1846.00; Cole's Petroleum, unleaded gas 13447.92; Diamond Mowers Inc, parts 101.26; Glanzer Plumbing, install shop water line 300.59; Iron Wheel Sales & Service, black iron caps 9.58; Lentsch Tree Service, sharpen chains 15.00; MidAmerican Energy, utilities 17.17; Northwestern Energy, utilities 10.00; Servall Towel & Linen, towel & mat rent 62.66; Verizon Wireless, cell phone service 56.23.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Mitchell Regional 911, 4th Qtr 911 services 11573.00; Sioux Valley Energy, 911 radio tower utilities 56.10.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 9/11/16 & 9/25/16: EDS Director 1305.69, 1305.69. Transamerica Life Insurance, September

healthpak premium 314.59. Brad Stiefvater, mileage 109.20, cell phone reimbursement 85.00.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/11/16 & 9/25/16: Sheriff Secretary/Dispatcher 115.38, 115.38.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 9/11/16 & 9/25/16: Dir of IRS, county share of FICA 3022.63, 3254.05 Medicare 706.93, 761.08; SD Retirement System, county share of retirement contribution, 3145.45, 3136.28; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 10993.20, 383.03.

Motion was made by Dick to approve a \$20,000.00 cash transfer from General Fund to Hwy Rd & Bridge Fund. Second made by Gordon and motion carried.

Motion was made by Dick, second by Gordon, and carried, to adopt the following resolution:

RESOLUTION 2016-10

Whereas, insufficient appropriations were made in the 2016 budget for to discharge just obligations of said appropriation;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$5,000.00 be transferred from Contingency to the 911 Fund.

Dated this 27th day of September, 2016.

Ronald Scharffenberg

Chairman, McCook County
Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

The meeting adjourned subject to call.

Dated this 27th day of September, 2016.

Ronald Scharffenberg

Chairman, McCook County
Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County